

PRO|SOURCE

OUTPLACEMENT SERVICES

Our services

- We offer our clients two types of employment termination services:
 - Outplacement, where the process starts after an employment is terminated and
 - Pro-Placement, where the employee attends our training and continues his employment until a new job has been found and the employee therefore wants to resign from the old post.



Our services

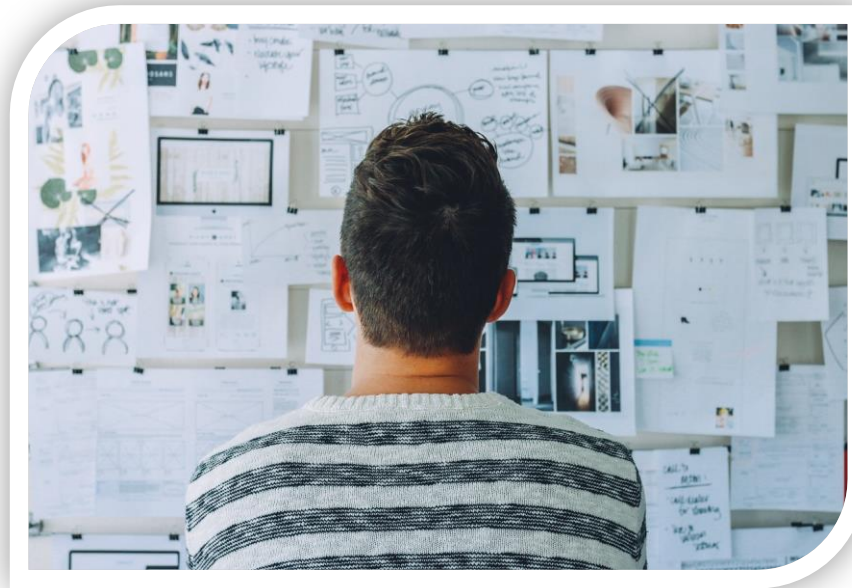


Both types of outplacement-services are a combination of online-training, face-to-face training with one or more of our consultants and tasks

(training for interviews, salary negotiations etc., writing job search documents, enhancing LinkedIn -profile etc.)

Our goal

Our objective is to help the trainee secure a suitable position outside the client company within four to six months. Our priority is also to sustain a positive and constructive atmosphere throughout the outplacement-process.



Benefits

Benefits: Client

- A judicially, ethically and socially accepted way to end a long-term employment.
- Enables the acquisition of new talent to the company
- Maintains the employer image as the training is done openly and in good spirit
- Significant savings

Benefits: Trainee

- A tested career planning and job search concept
- Strengthens job search skills
- New job with a new, interesting employer may be the start of a whole new career
- Tools for determining own professional profile and social competence and their development
- Trainee enjoys the care and help from the (former) employer in the job search process.

The trainings consist of the following:

- Analysis of the candidate's professional and social skills (MLP DiSC-method)
- Review of the trainee's personal strengths and capabilities in the job search
- Pro-Strengths -tool (map of personal strengths)
- Pro-Search -tool (tool to follow the job search)
- How to find the potential employer
- Hidden job opportunities and how to use them
- Creating or developing first-class personal job search documentation (CV, cover letter, open application, personal portfolio)
- Preparing and training for interviews
- Entrepreneurship as an opportunity
- Participation to suitable Pro-Source job searches
- Guidelines to executive search:
how to charm a headhunter, what to emphasize with the employer

persona

strengths
self-knowledge and -
confidence
DiSC

tools

CV
application, cover letter
self-branding
tests / evaluations

job search

orientation
job advertisements
key words
pain points
questions

preparing for interviews

basic questions
task vs persona
strengths for the task

"precise", job-specific applications

personal contacts

100 contacts
hidden jobs
questions answers
writing applications
pain points

interview

contract

salary negotiations